

Do this part online! It's quicker and ensures accuracy. Go to
http://www.hsj.org/form_entry/



Your application will not be accepted if it is not completed and signed by the adviser.

ADVISER'S FIRST AND LAST NAME: Mr. Ms. _____

Adviser's school e-mail address: _____

Adviser's home e-mail address: _____

Program e-mail address: _____

We send login information via e-mail only. We can't if we don't have a **legible**, valid e-mail address. We ask for both to overcome spam-filters at the school level. Do not repeat any e-mail address (if your school address is jsmith@jhs.k12.va.us, don't put that for your program address, too.) For the adviser addresses, **please do not give us an address that students have access to.**

NAME OF SCHOOL: _____

School mailing address: _____

City: _____ State: _____ ZIP: _____

School telephone: _____ - _____ - _____ School fax: _____ - _____ - _____

NAME OF SCHOOL NEWSPAPER or BROADCAST PROGRAM for which you are applying:

How many times during the school year do you publish/broadcast? _____ Was it created this school year? _____

LOCATION/POPULATION OF YOUR SCHOOL:

Urban/Big city Urban/Medium city Urban/Small city Suburban Small town Rural

Number of students: _____ Percentage of minority students: _____%

Type of institution: Public Religious Independent

CONTINUED ON BACK

ASNE is a non-profit professional organization whose members are daily newspaper editors.

Application questions? Contact Connie Southard at 703-453-1135 or csouthard@asne.org.

ONLINE SERVICE PREFERENCES:

What is your school called in its short form? We will form your Web address based on location and what you put. So, if your school is Jones High School (JHS) in Anytown, Kan., it might be <http://my.hsj.org/ks/anytown/jhs> but it would not be "anytowngardens" or "smithtown" (a neighbor to Anytown). Nor would you want to put "jhsjournalism," "jhstigers" or "jhstimes." Just the short form of the school's name.

What is your school called in its short form (shorter is better)? _____

USER NAME/PASSWORD

Preferred one-word user name for adviser (print, all lower case): _____
(Common words should be avoided: newspaper, paper, adviser, etc.)

Preferred password for adviser (print, all lower case, at least 7 characters): _____

We don't promise these.

TERMS OF SERVICE

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- **A VALID E-MAIL ADDRESS WE CAN REACH IS A CONDITION OF USING THE SERVICE.**
Correspondence from us will be conducted by e-mail. If there is a change, we should be informed.
- Users agree not to hack, disrupt, damage or otherwise cause harm to the system.
- The site should be updated at least once every 30 days while school is in session.
- Content should be posted by the adviser or a student who is under his/her direct supervision.
- Only the adviser's account is able to make the material go "live." The adviser's password should be kept secure and not distributed. This password should be changed at least annually.
- The adviser's account will be able to create one student account.

You agree to the above statements by completing and signing this form.

ADVISER'S SIGNATURE: _____

DATE: _____

Mail or fax this application to:

my.hsj.org
ASNE Foundation
11690B Sunrise Valley Drive
Reston VA 20191-1409

Fax: 703-453-1139

If you're unsure of a policy or have technical questions, consult the Adviser Guide first, then contact ASNE toll-free at 866-475-6654 or send e-mail to support@asne.org.